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ER: 6-7550

Approved For Release 2001/08/15 : CIA-RDP61-00017A000400130002-6

EO 4799

**CONFIDENTIAL**

MAR 15 1955

MEMORANDUM FOR: General Counsel  
Director of Communications  
Comptroller  
Director of Logistics  
Director of Personnel  
Director of Security  
Chief, Audit Staff  
Chief, Commercial Staff  
Chief, Management Staff  
Chief, Medical Staff  
Chief, Project Administrative Planning Staff

SUBJECT : Clandestine Services Type Training for Senior  
Officials of the Deputy Director (Support)  
Organization

1. I believe you are all aware of my personal interest in seeing that the Deputy Director (Support) organization fulfills its mission of service to the Clandestine Services to the maximum extent possible. In order to establish a climate for understanding the problems particular to the Deputy Director (Plans) organization, I believe it highly advisable for as many senior officials in the Deputy Director (Support) organization as possible to familiarize themselves through attendance at a course or courses given by the Office of Training, which course offering concerns itself with the composition of the Clandestine Services, its current mission, operational programs and support facilities.

2. After careful examination of the curriculum of the Office of Training, and detailed consideration of the various syllabi, I have made arrangements with the Director of Training to accommodate in the neighborhood of ten senior officials at each of the next three offerings of the course known as Clandestine Services Review. This course, although primarily designed for the case officer returning from overseas, offers the most comprehensive information about the Clandestine Services in the shortest possible time, all of it at Headquarters. For your further enlightenment, I am attaching herewith a copy of the syllabus being used in the current offering of the Clandestine Services Review. The dates for the next three offerings, and the appropriate deadline for enrollment are as follows:

Document No. 2  
NO CHANGE in Class. ☐  
☐ DECLASSIFIED  
Class. CHANGED TO: TS S (C)  
DDA Memo, 4 Apr 77  
Auth: DDA REG. 77/1763  
Date: 020278 By: 025

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CSR #4 4 April - 22 April Closes 28 March  
CSR #5 9 May - 27 May Closes 2 May  
CSR #6 20 June - 8 July Closes 13 June

3. I wish that you would plan now to nominate a slate of your senior people down through the level of division chief or its equivalent, in the approximate order in which you wish them to attend this course. Although arrangements have been made with the Office of Training to accommodate DD/S senior officials in CSR only for the next three offerings of the course, I envision this as a continuing training requirement, extending well beyond this summer.

4. Lastly, I want to indicate that I intend this concept to include every senior official in the Deputy Director (Support) organization, not excluding Office Heads and Staff Chiefs, who might properly be among the first to enroll. Initial nominations should reach my Office, addressed to the attention of [REDACTED] of my staff, not later than the close of business on 21 March 1955. [REDACTED] will then work with you to schedule those individuals whom you nominate, according to the capacity of the course.

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[REDACTED]  
L. E. WHITE  
Deputy Director  
(Support)

✓cc: Director of Training

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